

## Student Wellbeing

<b>Disability Needs Assessment appointment</b>	A student will wait no longer that 6 weeks from provision of self-assessment questionnaire and evidence of disability
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Method	Date	Result	Comments
Spot check carried out on ten needs assessments appointments scheduled in diaries during sample week. Disability CRM checked to establish when self-assessment questionnaire and evidence provided.	04/03/2021	7 students waited 2 weeks 3 students waited 1 week	
	22/3/2022	4 students waited between 3 and 6 weeks 6 students waited between 8 and 15 weeks	It was recognised that we are not meeting targets in this area and as a result an additional post was approved in December 2021. The new Adviser started on 1 March 2022. This will reduce waiting times going forward.

<b>Email enquiry to the Student Wellbeing, Mental Health Advisers</b>	We will supply an initial response to emails within 3 working days
<b>Email enquiry to the Disability, Faith and Belief and Student Carers</b>	We will supply an initial response to emails within 5 working days

Sample Inbox	Date	Comments
Student Wellbeing	1 – 5 March 2021	All emails responded to within timescales
	21 – 25 March 2022	All emails responded to within timescales
Mental Health Advisers	1 – 5 March 2021	All emails responded to within timescales
	21 – 25 March 2022	All emails responded to within timescales
Disability	1 – 5 March 2021	All emails responded to within timescales
	21 – 25 March 2022	All emails responded to within timescales
Faith and Belief	1 – 5 March 2021	No emails received in this week
	21 – 25 March 2022	All emails responded to within timescales
Student Carers	1 – 5 March 2021	No emails received in this week
	21 – 25 March 2022	All emails responded to within timescales