## REIS Referral and Reviewer form

|  |
| --- |
| **REIS Referral and Reviewer Form (This section is completed by referrer)** |
| This form is used to request ethical review or advice from the Research Ethics and Integrity Subcommittee (REIS). The form is also used by REIS for their reviews. Referrals should be completed by the Chair (or their deputy) of the School Research Ethics Committee and emailed to:  REIS email address: [REIS@gcu.ac.uk](mailto:REIS@gcu.ac.uk) |
| 1) Referral details (section completed by referrer) |
| Name of referrer |
| Email of referrer |
| Date of referral |
| School/department making the referral |
| Reason for referral (e.g., ethical review, advice) |
| 2) Study details (section completed by referrer) |
| Name of study |
| Study identification number |
| What are the main ethical issues or concerns with this study? |
| 3) School REC Review |
| Has the study been reviewed by the School Research Ethics Committee? |
|  |
| How many people were involved in the review? |
|  |
| What recommendations were made by the reviewer(s)? |
|  |

|  |  |
| --- | --- |
| Has the protocol, study documentation, and School ethical review been attached? | |
|  | |
| REIS Review  (This section is completed by REIS reviewers) | |
| This section of the form will be completed by a lead and second reviewer before being submitted to the wider committee. The REIS review will be completed after school level ethical review and provide recommendations for the School Research Ethics Committee (see below). | |
| Situation | |
|  | |
| Main concerns | |
|  | |
| Ethical dilemmas | |
|  | |
| Recommendations | |
|  | |
| REIS reviewers | |
| Lead reviewer:  Conflict of interest: yes/no Date: | Second reviewer:  Conflict of interest: yes/no Date: |