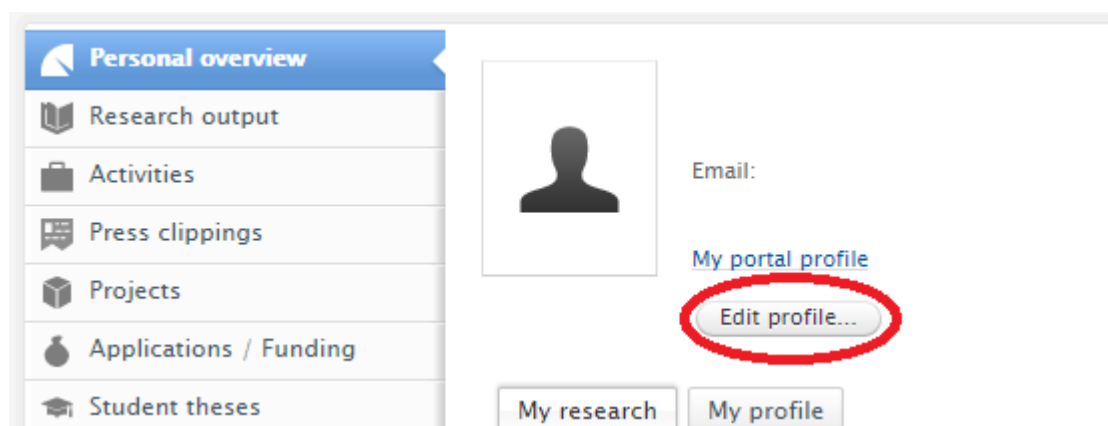
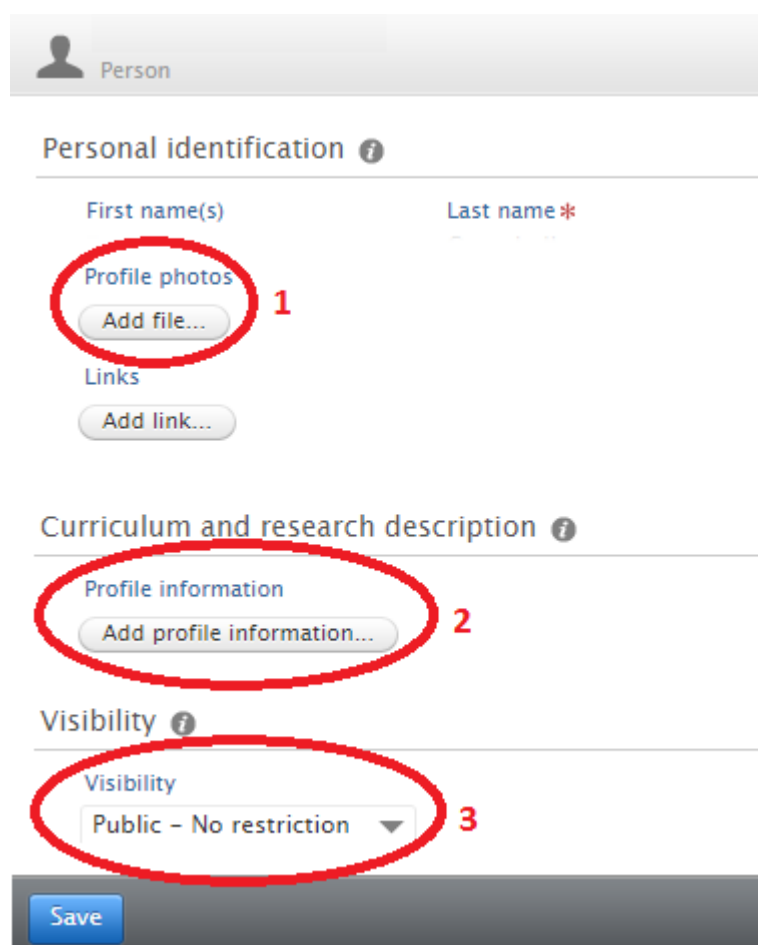


Guide to updating your researcher profile in PURE

1. Log on to PURE using your domain user name and password.
2. Click the **Edit profile** button on the Personal overview tab.

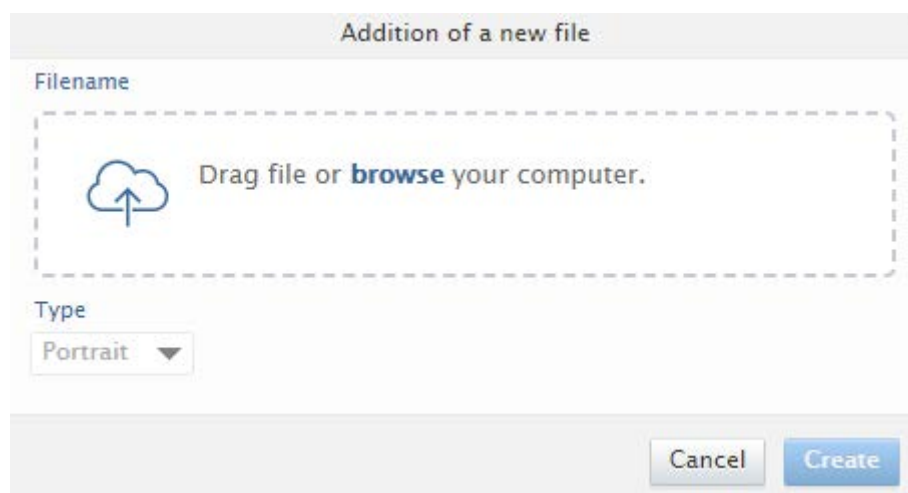


3. Three areas in your Research Profile can be updated at this time, (1) Profile photo, (2) Research interests, and (3) Visibility of profile.



Guide to updating your researcher profile in PURE

- To upload a photograph click on the **Add file** button under the Profile photos section.
 - Upload your photograph using the “drag file or browse your computer” option.
 - The *Type* option should be left as portrait.
 - Click **Create** once your file has been uploaded.
 - It is recommended to crop any photograph to a 1:1 or square aspect ratio before uploading.



Addition of a new file

Filename

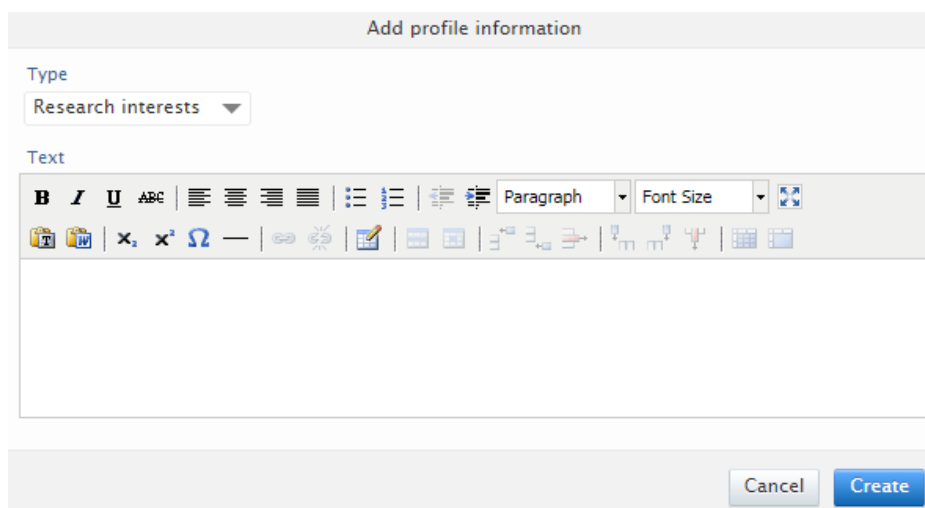
Drag file or **browse** your computer.

Type

Portrait ▼

Cancel Create

- To update your research interest and personal description click on the **Add profile information** button under the Curriculum and research description section.
 - Click **Create** once you have added the text for your research interest and personal description.



Add profile information

Type

Research interests ▼

Text

B *I* U ABC | [List Icons] Paragraph Font Size [Font Size Icon]

[Rich Text Editor Icons]

Cancel Create

- Ensure *Visibility* is set to “Public – No restrictions” under the Visibility section.
- Click **Save** in your research profile to save all of these updates.