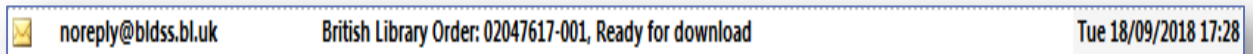


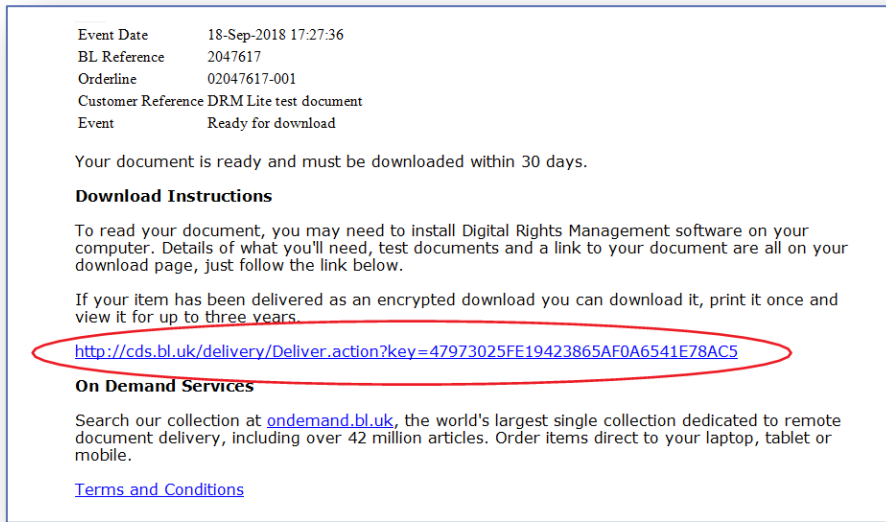
## Setting up a British Library On Demand account

The first time you receive an item from the British Library via DRM Lite, you will have to set up an On Demand account.

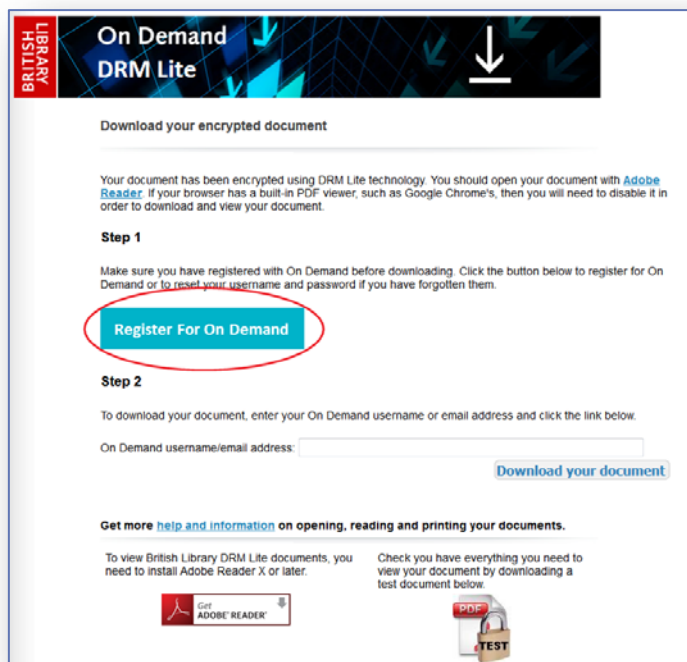
1. Having made your request, you will receive an email from [noreply@bldss.bl.uk](mailto:noreply@bldss.bl.uk)



2. Click the link in the email



3. Click **Register For On Demand**



# Setting up a British Library On Demand account

## 4. Click Register

**LIBRARY**  
**HSJLIRB**

## MY ACCOUNT

bl.uk > My Account registration

### How to register for the British Library On Demand

**Already have a British Library Online Account?**

If you already have an [Online Account](#) enter your username and password and click Continue.

Username (this may be your email address) \*

Password \*

[Forgotten username](#)  
[Forgotten password](#)

**Don't have a British Library Online Account yet?**

You will need to follow the steps below to use the British Library On Demand

Please note: Registration is currently required even if you are already a holder of a British Library Reader Pass. [Why?](#)

Step 1: Register for a British Library Online Account  
Step 2: Confirm your email address  
Step 3: Customise how you want to use the British Library On Demand

[Need help?](#)

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5. Enter your personal and security details. Fields marked with a red asterisk are compulsory. Please use your GCU email address. **When choosing a Username, do not include an '@' symbol as this can cause your item to fail to open.** When you have completed your details, click **Register**

**LIBRARY**  
**HSJLIRB**

## MY ACCOUNT

bl.uk > My Account registration > Personal & security details

### Enter personal & security details

Fields marked with a \* are mandatory

**Personal details**

Title \*

First name \*

Last name \*

Country \*

Postcode

Date of birth

Email address \*

Re-enter email address \*

**Security details**

Username \*

Password \*

Confirm password \*

Secret question \*

Secret answer \*

**Terms & Conditions**

I have read and accept the British Library's [Terms & Conditions of Service](#), and also its [Privacy Policy](#), which tells me how my personal information will be used by the British Library.

I'd also like the British Library to contact me from time to time by email or post with updates of its news, events, products, offers, and other British Library related information.

Use your GCU email address

Do not include an @ in your Username

The username must:

- Be between 6 and 256 characters in length
- Not include spaces
- Not be your Reader Number.

The password must be:

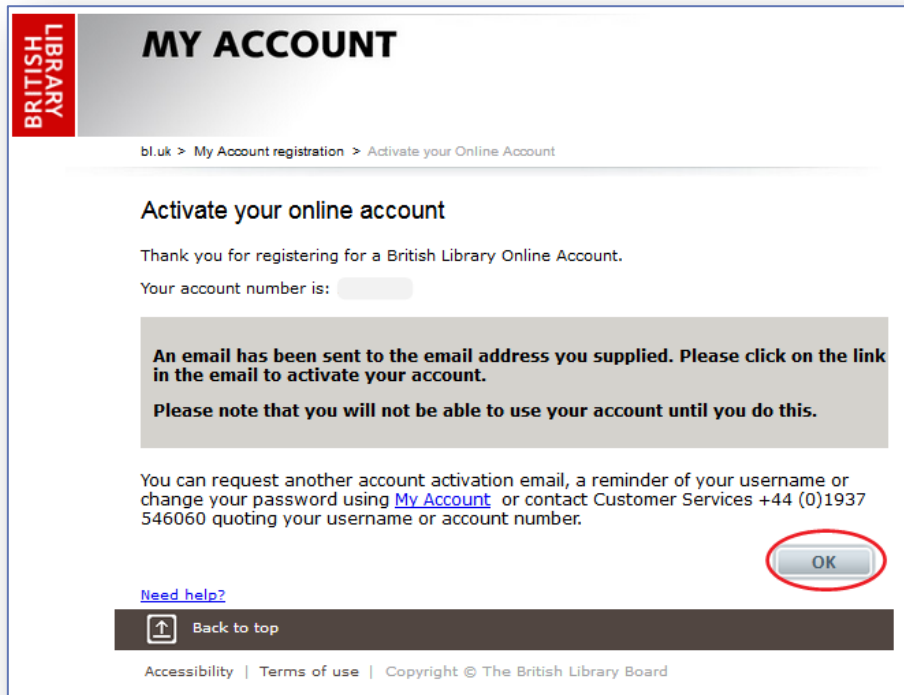
- Between 8 and 20 characters in length

The password must contain the following:

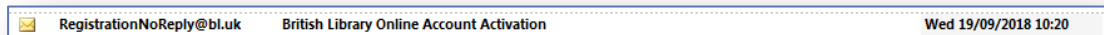
1. At least one uppercase character from A to Z
2. At least one lowercase character from a to z
3. At least one numeric character from 0 to 9

## Setting up a British Library On Demand account

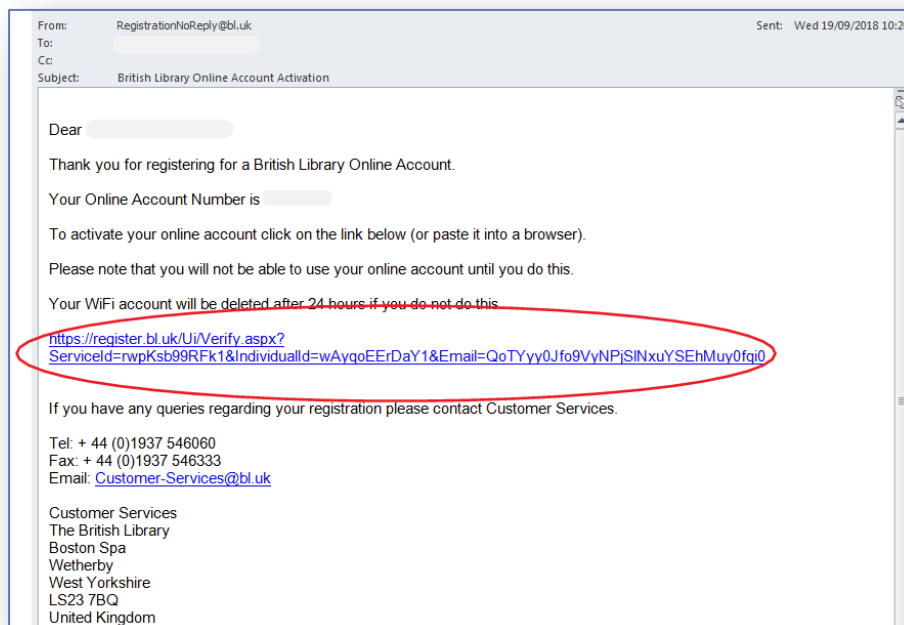
- Click **OK**



- You will now receive an email from the British Library containing a link to activate your account

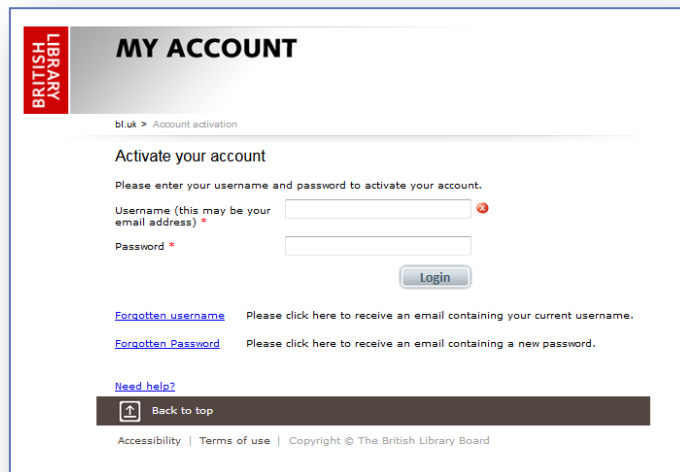


- Click the link in the email



## Setting up a British Library On Demand account

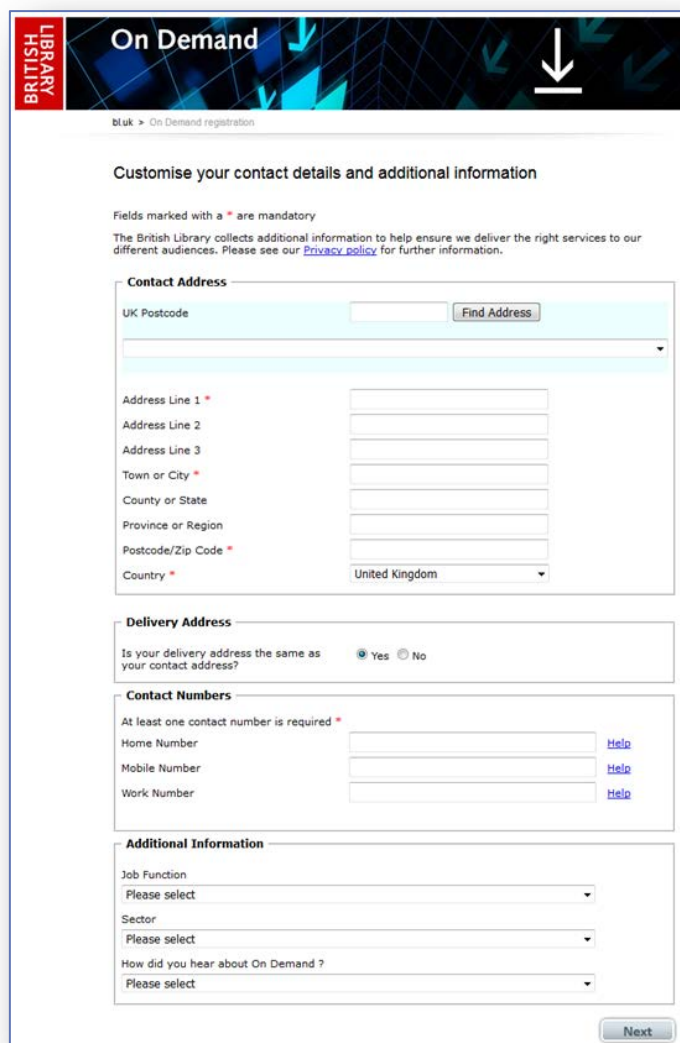
9. Enter your On Demand **Username** and **Password** and click Login



The screenshot shows the 'MY ACCOUNT' page with the following elements:

- BRITISH LIBRARY** logo in the top left.
- MY ACCOUNT** title.
- Breadcrumbs: [bl.uk](#) > Account activation
- Activate your account** section.
- Text: "Please enter your username and password to activate your account."
- Form fields: "Username (this may be your email address) \*" and "Password \*", both with red asterisks and a red 'x' icon.
- Buttons: "Login" and "Back to top".
- Links: [Forgotten username](#) (with text "Please click here to receive an email containing your current username.") and [Forgotten Password](#) (with text "Please click here to receive an email containing a new password.").
- Footer: "Accessibility | Terms of use | Copyright © The British Library Board"

10. Enter details of your home address. Fields marked with a red asterisk are compulsory. Click **Next**

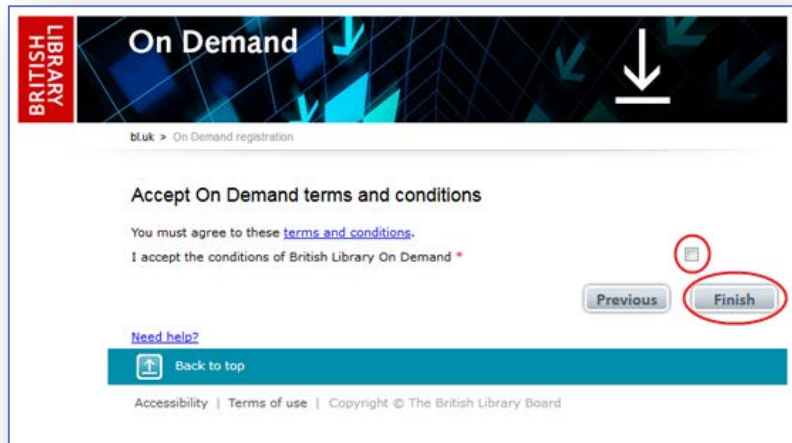


The screenshot shows the 'On Demand' registration page with the following elements:

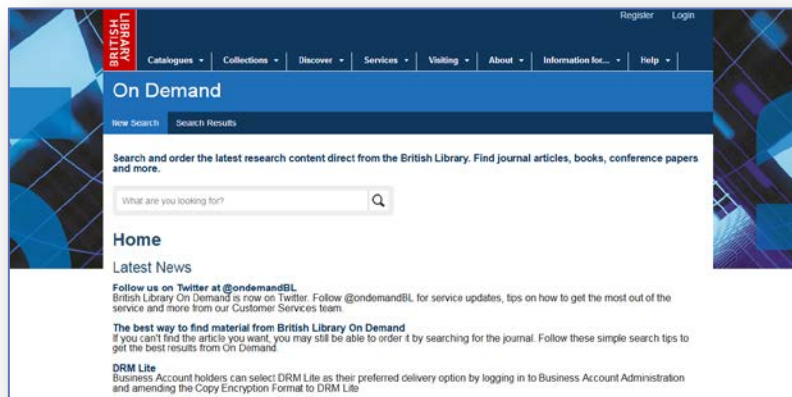
- BRITISH LIBRARY** logo in the top left.
- On Demand** header with a download icon.
- Breadcrumbs: [bl.uk](#) > On Demand registration
- Customise your contact details and additional information** section.
- Text: "Fields marked with a \* are mandatory" and "The British Library collects additional information to help ensure we deliver the right services to our different audiences. Please see our [Privacy policy](#) for further information."
- Contact Address** section with a "Find Address" button and a dropdown menu.
- Form fields: "Address Line 1 \*", "Address Line 2", "Address Line 3", "Town or City \*", "County or State", "Province or Region", "Postcode/Zip Code \*", and "Country \*" (set to "United Kingdom").
- Delivery Address** section with a question: "Is your delivery address the same as your contact address?" and radio buttons for "Yes" (selected) and "No".
- Contact Numbers** section with a note: "At least one contact number is required \*". Fields for "Home Number", "Mobile Number", and "Work Number", each with a "Help" link.
- Additional Information** section with dropdown menus for "Job Function", "Sector", and "How did you hear about On Demand?".
- Buttons: "Next" and "Back to top" (partially visible).

## Setting up a British Library On Demand account

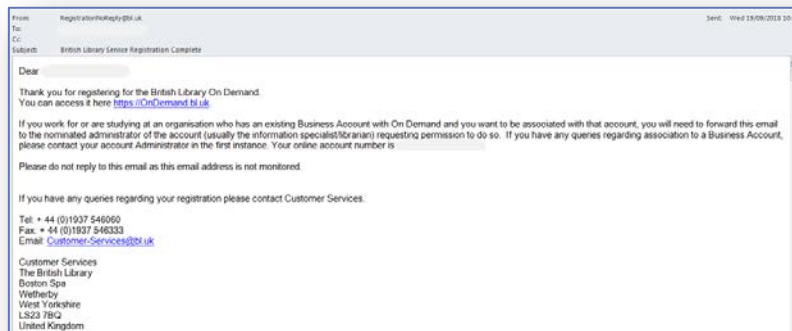
11. Click the tick box to accept the terms and conditions then click **Finish**



12. You have now completed the registration process and will be taken to the On Demand home screen. **Do not log in.** If you log into On Demand from here you will be taken to their 'Pay as You Go' option and GCU will not meet the cost of any orders you place. Always place your requests through [GCU Library](#)



13. You will receive an email confirming that your registration is complete. **You do not need to forward this to us.**



## Setting up a British Library On Demand account

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14. To view your item, wait 5 minutes, then open your first email from [noreply@bldss.bl.uk](mailto:noreply@bldss.bl.uk) and click the link.

Event Date	18-Sep-2018 17:27:36
BL Reference	2047617
Orderline	02047617-001
Customer Reference	DRM Lite test document
Event	Ready for download

Your document is ready and must be downloaded within 30 days.

**Download Instructions**

To read your document, you may need to install Digital Rights Management software on your computer. Details of what you'll need, test documents and a link to your document are all on your download page, just follow the link below.

If your item has been delivered as an encrypted download you can download it, print it once and view it for up to three years.

<http://cds.bl.uk/delivery/Deliver.action?key=47973025FE19423865AF0A6541E78AC5>

**On Demand Services**

Search our collection at [ondemand.bl.uk](http://ondemand.bl.uk), the world's largest single collection dedicated to remote document delivery, including over 42 million articles. Order items direct to your laptop, tablet or mobile.

[Terms and Conditions](#)

15. Further information about opening, downloading, saving and printing items is available on our [web page](#).