GSBS – Learning Development Centre

Typical essay structure

Introduction (heading not required) (10% of word count)

- Presents relevant background information that provides a rationale for the essay.
 Outlines the sim and essay.
- Outlines the aim and scope of the essay

Main body (this should not be a heading in your essay)

Builds critical analysis of topic using a range of sources. The topic is broken down into themes or issues that you identify from your analysis of the question and reading, which are discussed in different sections



Conclusion – heading not required (5-10% of word count)

- The "take-home" message restates the main argument made in the essay.
- Refers back to the issue raised in the introduction
- Not a summary of the structure of the essay focus on issues, not structure
- Considers future implications or possibly recommendations
- The reader should be able to read the introduction and the conclusion and know
 - Why the issue is important
 - o what the structure of the essay is what issues are covered
 - o what the writer's position is

Reference list

• All sources listed in alphabetical order by surname following Harvard referencing conventions