Library and Archives Charter

# Welcome to the Library and Archives

# Our commitment to you, we will:

* Provide accessible, easy to use services on campus and online.
* Provide a welcoming environment.
* Be friendly, helpful and professional in our dealings with you and treat you fairly.
* Support you to get the most out of our services.
* Listen to your feedback and act on your suggestions on how to improve services.

# To help us achieve this we ask you to:

* Be respectful of other users and staff in the Library and Archives.
* Use resources appropriately and treat equipment and materials with care.
* Help improve our services by giving us [your feedback](https://www.gcu.ac.uk/library/contactus/feedback/).
* Read and follow the [Library's regulations](https://edshare.gcu.ac.uk/5426/2/Library%20regulations%202020.pdf) and [Archives rules](https://www.gcu.ac.uk/archives/usingthecentre/readingroomrules/).