## Setting up your FT.com account

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Figure 1 Go to library home page (www.gcu.ac.uk.library) and search for ft.com on Discover. Alternatively, you can use the Database A to Z.

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Figure 2 If you already have an FT account click the FT.com link under "Full text availability" to log in . However, if this is your first time accessing FT.com scroll down until you see the options in figure 3.

TOP	Dotails	
SEND TO	Details	
	Title	FT.com
VIEW ONLINE	Creator	Pearson. >
DETAILS	Subject	Business (all) >
		Company and Industry (key) >
LINKS		Company and Industry (all) >
COURSE		Clobal business (all) >
		Global business (key) >
EXPLORE		Industry sectors (all) >
		Industry sectors (key) >
		Management (all) >
	Description	The latest UK and international business, finance, economic and political news, comment and analysis from the Financial Times on FT.com. Registration required.
	Other title	Financial times
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Figure 3 Choose option "Register for this resource".

Glasgow Caledonian University   Join your FT.com subscription
Glasgow Caledonian University has a group subscription to FT.com. Complete the following for unlimited access to FT.com articles and tools.
Add your details
Email address Please enter your school email address
Enter your email address
First name

Figure 4 Complete the online form. You must use your university email address to register. You will now have access to FT.com. FT.com usually keep you logged in on your devices for 90 days, then you will need to log back in via the link on Discover (follow steps in figures 1-2).

We hope you found this guide useful. Email us at <u>lib-gsbs@gcu.ac.uk</u> for further assistance.